

# Georgetown/Scott County Tourism Commission

## Monthly Return on Transient Room Tax

Name of Property: \_\_\_\_\_ Month Ending: \_\_\_\_\_  
Owners Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Occupational License Fee Account Number: \_\_\_\_\_

- A. All properties must file a return each month even if no tax is due.
- B. Each room filled is subject to a 3% transient room tax. There are NO exemptions except for extended stays over 29 days.
- C. Returns are due monthly on or before the 20<sup>th</sup> of the month following the month in which the tax is collected.
- D. All returns must include a copy of the Kentucky Sales Tax Return which covers the same time period.
- E. Any changes in ownership or address should be reported to the Georgetown/Scott County Tourism Commission immediately.
- F. Returns received after the due date will be assessed a penalty of 10% of the amount due plus 1% interest for each month of delinquency or portion thereof.
- G. If payment is not received within 30 days of due date, the Georgetown/Scott County Tourism will take appropriate action to collect the amount past due including all penalties and interest. Late payments may be subject to additional penalties for violations of City & County Codes.
- H. **Under Kentucky House Bill 8, effective January 1, 2023**, Short-Term Rental (STR) platforms are responsible for collecting and remitting the 3% local tax. However, **Airbnb** has not complied with this requirement as of July 1, 2023. If you use **Airbnb**, you are responsible for collecting and remitting the 3% tax directly to Georgetown-Scott County Tourism. If you use **other platforms**, you must still submit a monthly report indicating which platform you use and the expected amount that the platform will remit on your behalf.

### COMPUTATION OF TAX

STR Platform Taxes & Personal Bookings Paid by Host	STR Platform Paying Taxes on Host's Behalf
<b>List of All Platforms:</b> _____	<b>List of All Platforms:</b> _____
1. Total Rooms Available _____ (# of rooms available <u>(please exclude rooms that are not rentable)</u> x # of days in the reporting period.)	1. Total Rooms Available _____
2. Percent of Occupancy _____	2. Percent of Occupancy _____
3. Estimated Average Daily Rate _____	3. Estimated Average Daily Rate _____
4. Taxable Gross Room Rental Revenue _____	4. Taxable Gross Room Rental Revenue _____
5. Tax (3% of line 4) _____	5. <b>TOTAL TRANSIENT PAID BY PLATFORM</b> _____
6. Penalty 10% (if late) _____	
7. Interest (if due) 1% per month or portion thereof. _____	
8. <b>TOTAL TRANSIENT TAX DUE</b> _____	

I hereby certify that the statement made herein and in any supporting schedules are true, correct, and complete to the best of my knowledge.

Return must be signed: \_\_\_\_\_  
Signature Date Official Title

Make checks payable to: Georgetown/Scott County Tourism  
Mail checks & forms to: Georgetown/Scott County Tourism,  
PO Box 825, Georgetown, KY 40324

